

Administrative Review Report

ABSECON BD OF ED – 001-00010 Atlantic County

Findings and Corrective Action:

Site Name		
Form Name	Off-Site Assessment Tool	
Question #	806	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 03/13/2017 01:35 PM	Annual civil rights training is required for all staff that interacts with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). One employee, hired after January 1, 2017, has not had civil rights training. All employees must have this training prior to interacting with program participants and/or applicant, Explain, in detail, how the finding will be corrected and the measures taken to ensure it will not reoccur in the future. Indicate the date the employee was training and what material was used (USDA webinar, PowerPoint, etc)
Site Name		
Form Name	Off-Site Assessment Tool	
Question #	1000	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 03/13/2017 01:35 PM	The school district's current policy is very outdated. Remove tis policy from your district webpage ASAP. Also as we discussed at length during the review, this year the SFAs are developing and revising their policy to comply with the requirements of the final rule by June 30, 2017. What advances have you made in updating and revising your policy since the exit conference? Indicate any dates of meetings, etc. and a projected date to be read and reviewed by the Board of Education.
Site Name		
Form Name	On-Site Assessment Tool	
Question #	126	
Due Date		
Corrective Action Status	Flagged	
Corrective Action History	Flagged Amy Martin 03/13/2017 01:35 PM	All application errors were identified on the SFA-1. This form was emailed to both the Determining Official and School Business Administrator on February 22, 2017. As of February 28, 2017, all application errors have been rectified, No further action is required.